

MHA EC Meeting 10-13-16

**Attendees:** Romie Mizell, Cindy Angelelli, Marta Brown, Sandra Smith, Martha Faires, Michael Hutchinson, Mary Beth Thomas, Gillian Travell

**The Mint Hill Arts Executive Committee** met on Oct 13, 2016, at 2 p.m.

Romie called the meeting to order.

Next month's meeting is scheduled for Nov. 17, 2016 at 10 a.m. Mary Beth will act as secretary.

Last month's minutes were approved.

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**Committee Reports and Action Items:**

**Susan Lackey** sent an email requesting a change of days for the November/December monthly meeting, asking that we hold the November/December meeting on November 29, the 5th Tuesday in November. We approved the request. Susan will make the changes on the **events calendar**.

She also reported on her work as **PROGRAM** chair, having confirmed that in Oct. Barbara Jimison will talk about how she starts a painting, composition and subject. Anabel Price from Cheap Joes, along with one of her staff members, will do the Nov/Dec meeting. She has some tentative commitments for January and February.

**Cindy** distributed a handout and asked us to review and approve the **Budget** that she and Lee have drawn up. We discussed the budget items and talked in more detail about a matching funds Technical Assistant Grant. We see a need to upgrade the platform and design of the website. Hutch will talk with Catherine to get more details about the website.

We approved the budget.

We continued a discussion about budget items, focusing on the air conditioning, expectations about future expenditures for rent, and questions about some of the listed items.

Cindy said the budget is constructed to project what we will actually need, but publicity costs may be more flexible.

The budget was approved.

Cindy will confer with Marta about classes.

Romie distributed copies of the **Balance sheet** that **Lee** submitted. He noted that the Town grant doesn't show on the balance sheet yet, but it will be forth-coming.

Hutch asked if teachers could receive earlier notice about **class registrations**. Marta said online registrations are sent directly to teachers, but she must come to the gallery to check gallery registrations. She also said that she will be out of town for a few days but teachers could come to the gallery and check the registration folder while she is away.

We approved the financial report.

**Sandra** said she received a request from a MHA member that we have more information on our **Facebook page**. We discussed the need to put this month's show online especially to attract people's choice voters and create continued interest.

Gillian expressed her feeling of burnout with the Facebook responsibilities. We discussed the work involved and considered options for spreading out the work among several volunteers, having committee chairs add photos and information from their own committees.

Teachers are already posting their information. Susan posts events. Photographers might be helpful in getting good photos for posting.

We then discussed our online presence on both the website and social media.

Mary Beth reminded us of previous conversations in publicity meetings and some of the resources that were being filed. She will try to send information about committee structure to the EC.

This led to a discussion about committee responsibilities in general. Hutch and Romie will update Thea, the gallery chair, on some of the discussion, including a role in obtaining Facebook photos.

**Mary Beth** suggested we have a **sign** posted noting the theme of each monthly show. Several options were discussed, noting that it should be at least 11x14 inches. We agreed that Mary Beth can talk to Larry about making the sign.

**Martha** reported on the "Capturing Mt Hill" Paint Out event. She noted that Judy and Jennifer have been doing a lot of work on this event and she has helped as available. The team has put together a packet of information for posting online, distributing for publicity, and for individual artist packets to be emailed/and or given out at registration.

It includes: information cards for publicity, gallery registration forms, flyers, a map with photos of possible painting sites, labels, rules for participating artists, and a welcome letter to each artist.

Our need is for volunteers to help with various activities involved in the event:

**Schedule(rain or shine) :**

**Friday Oct. 21**

7-9 am Registration/Artist check in ( Sandra & Marta )

4-5 pm

Friday-only painters submit work ( need intake help, 2)

**Saturday Oct 22**

7-9 am

Registration/Artist check in (Martha & ?)

Saturday 2-3 pm

All work submitted for judging (intake help 3 or 4 people 2-4 pm)

Saturday 3-4 pm

Judging by Paul Keysar

4-5 pm

Prepare awards for ceremony ( 1 or 2, gallery chair?)

Saturday 5:30 pm

Awards Ceremony (present awards? who?)

Saturday 5:30-7 pm

Wet-paint sale ( 1 or 2 ? hosts to handle wet paint sale)

Wet paintings will be displayed on tables. Martha and Jennifer have offered to bring more tables and Romie volunteered to bring the large tables from the storeroom. Jennifer is getting the MHA stamp to mark canvases and she is picking up plastic table cloths for the display tables.

Mary Beth suggested we use post-it notes for numbering instead of the usual intake labels since the paintings are wet panels, canvas, or watercolor paper.

Those artists who intend to submit work to the Town Hall exhibit must have paintings ready for hanging and leave them at MHA with proper registration forms. Those whose work is not gallery ready may take them home and return them at intake for the Town Hall Exhibit. ~~in time for the Town Hall hanging.~~

There was some discussion about a proper time for intake for the Town Hall show and the problem of having a MHA regular meeting on Oct. 25.. The intake committee feels one set time for intake is much less complicated than having work dropped off at multiple times. Details are to be worked out. The Town Hall exhibit goes up on Nov. 3.

Marta offered to bring water and crackers for the artists.

On another subject, Cindy said **classrooms** have been painted and rearranged.

Several people had to leave the meeting early.

We adjourned.

Respectfully submitted,  
Martha Faires  
Secretary, MHA