

MINUTES OF DECEMBER EXECUTIVE COMMITTEE MEETING

10:00 A.M., Thursday, December 10, 2015

*(Members Attending: Cindy Angelelli, Thea Barbato, Michael "Hutch" Hutchison, Susan Lackey, Lee Madden, Veronica Maldonado, Romie Mizell, Sandra Smith, Mary Beth Thomas, Gillian Travell)*

The meeting was called to order by Romie Mizell and the next meeting was set for Thursday, January 14, at 10:00 A.M.

The minutes of the meeting of November 19, 2015 were set aside for consideration at the January meeting.

Lee Madden presented the Treasurer's Report, which was accepted. We have received the check in the amount of \$10,000 for the grant from the Town of Mint Hill, bringing the monies in checking/savings to \$13,673.18. Our expenditures, however, have reduced that amount to just over \$5,000. The check from ASC for the grant we recently obtained will probably be received in January.

Business:

- Mint Hill Madness. Romie will meet with Sheryl Smith, Executive Assistant for the Town of Mint Hill, to discuss specifics for the Artisan Village at Mint Hill Madness. One question for which we need an answer concerns liability during the show. **Email Romie with any questions you have about the event.**
- A 6 x 6 fundraiser was discussed and a motion made by Gillian and seconded by Cindy passed to proceed with this fundraiser with the date and event for it to be decided. We agreed not to sell the 6 x 6s at Mint Hill Madness, but to have them available at Art in the Park. We will probably have the initial sale before that. The following tasks were assigned:
  - **Hutch will contact Binders and request 100 6 x 6" canvases at cost.**
  - **Mary Beth will contact Larry Ferguson to see if he will help get the wiring kits set up.**
  - **Mary Beth will look for paperwork associated with last 6 x 6 fundraiser**
  - **Mary Beth will try to identify a project manager for the event.**
- Classification of collages in our shows with categories. Susan requested that we make a decision about how we classify collages that are watercolor on paper. The decision was that all collages be classified as "Other."
- The Litaker Reception
  - Ribbons. There seems to be confusion at M & M Awards as to the number and categories of ribbons for the awards. **Romie will straighten this out with them.**
  - **Romie will remind the Mint Hill Times that they stated that they would probably cover the show and will ask the Matthews-Mint Hill Weekly if they would like to cover it as well.**
  - Plans for the reception:
    - Romie had made a poster thanking the sponsors
    - Judy Mizell has made a sign thanking Harris Teeter for the donation of a dessert tray
    - The door prize will be a \$20 gift certificate from Jimmie's Restaurant. **Mary Beth will ask Pat Kempisty to hand out pieces of paper for guests to register. Where is the ballot box?**

- To spread out the activity, food and drink will be served near the rear of the gallery. **Mary Beth will ask Luise Woehler and Patricia Joyner if they will set the tables up there.**
- For the program, we will use the area near the right front corner of the gallery.
- The program will include, in two phases: 1. VOM and Door Prize, and 2) acknowledgment of judge Jayne Johnson (Professor of Art, Queens University who will not be able to attend), and announcement of award winners and award sponsors.
  - Presentation of VOM awards for November and December. **Mary Beth will ask Cary Brainerd and Ken Halstead to be present to accept their awards.**
  - Drawing for door prize.
  - Presentation of Awards. Romie and Thea will present the awards; Sandra will assist to assure that the flow is smooth. For photographs, winners in each category will be asked to remain at the front until all awards in that category have been announced. They will be asked to stand in order of the award and hold up their ribbons. Hutch will be the official photographer.
  - Hutch will send photos to Gillian for Facebook and Carol Timblin for a press release. **Mary Beth will give Carol a heads-up about the writeup.**
- Lee suggested that rather than reinventing the wheel each time we present awards we might want to write up the procedure we have established this time and simply consult it in the future. **Sandra and Mary Beth volunteered to draft that document and give that draft to Thea for her modification and approval.**
- How to handle at intake art that is submitted either not wired or poorly wired. We do not want to get into the business of wiring, but it would be helpful to have on hand a wiring kit **that Romie has volunteered to set up** so that when the intake committee feels that assistance with wiring is appropriate, we will have the materials on hand to do it. We will charge \$5.00 for each piece of art for which we provide materials. When we assist with wiring, it should be considered a ‘teaching moment.’

#### Committee Reports:

- Grants. Cindy reported that we had been awarded a grant from the Arts and Science Council in the full amount of \$5,000. Receipt of the check is based on minor revisions to “Goals and Measures.” After brainstorming, it was decided to:
  - Utilize the course evaluations we are already using.
  - Keep better track of numbers of participants at any teaching events (including receptions if the judge discusses criteria for judging, etc.
  - Utilize the Volunteer Log for volunteer hours and at each meeting of the EC provide the number of hours each officer volunteered during the past month
  - Keep records of the number of Facebook visits (**Gillian will provide monthly reports**)
  - Keep records of the number of Constant Contact messages opened (**Susan Lackey will provide monthly reports**)

#### Appreciations, Congratulations, and Concerns:

- The following members were thanked from their recent contributions:

- Intake: Mila Antonyuk, Thea Barbato, Vicki Crossman, Amanda Demetrovich, Pat Kempisty, Sarah Kinney, Suzanne Ledermann, Ann Litaker, April McDermott, Pam Rooney, Sandra Smith, and Mary Beth Thomas
- Hanging Crew: Larry Ferguson, Alan Kaplan, April McDermott, David McGee]
- Putting up Gallery Tags: Sherry Yu
- Establishing system for judge to locate artwork: Mary Beth Thomas and Sandra Smith
- *Special thanks. Sandra Smith presented on behalf of the EC the following resolution: "Be it resolved that the Executive Committee extends special thanks to Cindy Angelelli and Lee Madden for assuring the financial health and wellbeing of Mint Hill Arts this year."*
- Congratulations to:
  - Veronic Montaldo and Luis Ardilla for being selected as 2 of 20/150 winners in the ASC Art Pop contest
  - Cary Brainerd as Volunteer of the Month for November and Ken Halstead as VOM for December.
- There being no further business, the meeting was adjourned at 12:20 P.M.